POCKET

BACK COVER

FRONT COVER

POCKET

POCKET

Grey box shows size of
business card when inserted
into cut slits.

F20_A4_BC

A4 Portrait Folder / No Capacity Outside
Fits A4 paper / Business card slits optional   Flat Size: 515 x 410mm

Place your design within **'Artwork' layer** and **delete 'Guide' layer** once finished.
Failure to remove guide layer will result in template printing over artwork design.

Please ensure:
• Colour: CMYK (RGB will be converted)
• Fonts: Embeded or converted to outlines
• Image Resolution: 300dpi or higher
• Crop marks and 3mm bleed are included
• Accepted format: PDF (one file)

Please upload **one PDF** including two copies of artwork - **one with cutter guide visible and one without**.

Business Card Slits
Business card slits are included on all panels as standard. If slits are not required please ensure this finishing option is selected when ordering and **Business Card Slits layer is removed** when placing artwork.

POCKET

Finished Size - This is the finished size of the product once cut.

Safe Area - We recommend keeping text and images out of the grey area, remaining in white box.

3mm Bleed - Please extend your artwork into the bleed if you are using full colour or imagery in the background. Anything within this area will be removed once cut.

Aa   **Orientation -** Place artwork the same way up as text shown for orientation to be correct once assembled.

INSIDE LEFT

INSIDE RIGHT

INSIDE
OF
POCKET

INSIDE OF
POCKET

A4 Portrait Folder / No Capacity Inside
Fits A4 paper / Business card slits optional   Flat Size: 515 x 410mm

Place your design within **'Artwork' layer** and **delete 'Guide' layer** once finished.
Failure to remove guide layer will result in template printing over artwork design.

Please ensure:
• Colour: CMYK (RGB will be converted)
• Fonts: Embeded or converted to outlines
• Image Resolution: 300dpi or higher
• Crop marks and 3mm bleed are included
• Accepted format: PDF (one file)

Please upload **one PDF** including two copies of artwork - **one with cutter guide visible and one without**.

Finished Size - This is the finished size of the product once cut.

Safe Area - We recommend keeping text and images out of the grey area, remaining in white box.

3mm Bleed - Please extend your artwork into the bleed if you are using full colour or imagery in the background. Anything within this area will be removed once cut.

Aa   **Orientation -** Place artwork the same way up as text shown for orientation to be correct once assembled.
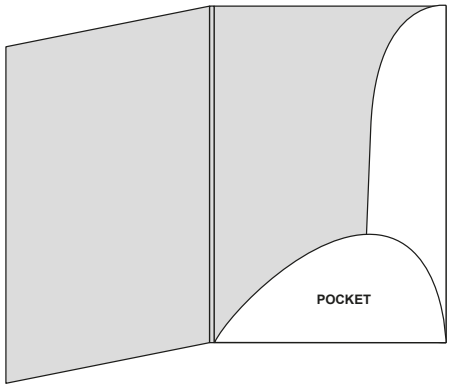
Business Card Slits
Business card slits are included on all panels as standard. **If slits are not required please ensure** this finishing option is selected when ordering and **Business Card Slits layer is removed** when placing artwork.

POCKET

F20_A4_BC